Sparta Area Schools
Administration | 465 S. Union Street, Sparta, MI 49345 | 616-887-8253
www.spartaschools.org

Guest Speaker Technology Guidance

To ensure a smooth presentation, please review the technology guidelines below prior to your visit.

Audio & Visual Equipment

- **Standard Connection:** Most classrooms and meeting spaces are equipped with a projector connected to the room sound system via a standard **HDMI cable**.
- **Adapters Required:** The district **does not** provide adapters. If your device requires an adapter to connect to a standard HDMI cable (such as USB-C, Mini DisplayPort, or Thunderbolt), please bring the appropriate equipment with you.

Internet Access & Presentation Files

- **Wi-Fi Network:** You may connect to the **Public WiFi** network using the password: **`Spartans`**
- **Local Storage Strongly Recommended:** Public Wi-Fi access is limited, and content filtering or bandwidth restrictions may prevent access to certain cloud drives, streaming media, or external sites. Please ensure all presentation slides, audio/video files, and supporting documents are saved **locally on your device** prior to arrival.

Equipment Requests

- **District Laptops:** If you need a compatible device or prefer not to use a personal computer, please notify your district contact in advance to request a district laptop.